MINUTES FOR THE MEETING OF DITTON PRIORS PARISH COUNCIL HELD ON Thursday 8th FEBRUARY 2024 at 7.30pm in small hall of the village hall Ditton Priors.

1. **Public Session.**

One member of the public was present.

1. **Acceptance of apologies.**

 No apologies were received. Present Councillors Jones, Lowe, M Barker, Davis, Barton-Smith, Howells, Collingridge, C Barker and Owen. Also, present Shropshire Councillor Tindall.

1. **Dispensations:**

 Councillor Collingridge declared an interest in item 10d.

1. **Shropshire Council Report.**

Shropshire Councillor Tindall reported that the flooding meeting on 31st January 2024 was attended by chair and vice chair and two members of the public. The concerns were investigated, and residents informed of their responsibilities regarding water entering their property. He also reported that Ashfield Road is to be resurfaced during the financial year 24-25.

1. **Approve the minutes of the meeting held on Thursday 11th January 2024.**

 It was RESOLVED to sign and approve the minutes of the meeting held on Thursday 11th January 2024.

**6. Roads:**

a. Any recent problems.

b. Information from Shropshire Council.

c. Traffic data. Meeting update.

d. Road closures.

e. Conditions of the D grass area on Station Road.

 **7. Highway Maintenance:**

 **8. Defibrillators:**

 **9. Planning:**

a. New applications:

* **24/00235/CPL** 9 Upper Netchwood Bridgnorth. Application for a Lawful Development Certificate for the proposed conversion of existing garage. Removal of garage door and addition of front and side windows. Noted.
* **24/00322/FUL** Windy Corner Lower Netchwood Monkhopton Bridgnorth. Erection of two storey rear extension. It was RESOLVED to raise no objection.

 b. Decisions:

* **23/05244/FUL** Erection of detached annex. Bank Top Farm Station Road. Erection of detached annex. **Grant Full planning permission.**

 c. Enforcement matters. Information about how cases are dealt with.

 d. Any urgent planning matters. None.

 **10. Finance:**

* 1. **Invoices to pay.** It was RESOLVED to pay the following invoices:

 **1.** Mrs. J Madeley £563.51 fpo.

2. Ditton Services £300.00. fpo.

1. Daisy £20.59 dd.
2. Pension Shropshire Council £219.35 fpo.
3. Water plus £17.06 dd
4. Ditton Priors Village Hall £45.00 fpo
5. E.on £160.79 fpo
6. MJ Contractors £240.00 fpo
7. Vision ICT £200.92 fpo
8. HMRC £504.58 DD
	1. Bank Reconciliation.

|  |  |
| --- | --- |
| **Bank reconciliation at 31 March 2024** |   |
|   |  | **£** |
|   | Balance b/f 31.03.23 |  6,047.76  |
|   | Plus income |  34,812.89  |
|   | Total |  40,860.65  |
|   | Less: expenditure | 17614.54 |
|   | **Total** |  **23,246.11**  |
|   |  |   |
|   | Balances at 31.3.24 | Jan-24 |
|   | Current account | 2021.35 |
|   | savings account |  21,224.76  |
|   | long term investment |   |
|   |  |  23,246.11  |
|   | Less: unpresented expenses |
|   | Add unpresented income |   |
|  | **Total**  |  **23,246.11**  |

* 1. Consider more signatories. Councillor Howells should receive an email to set up his ability to sign. Clerk to ensure the mandate is completed.
	2. Consider grant to Ditton Priors Community Land Trust.

It was RESOLVED to grant £1000.00.

* 1. CIL funds expected. £22711.41 is expected in April 2024.
	2. £181.00 received from Shropshire Council for 3p group.

 **11. Allotments.**

Two tenants have given their plots up. two new tenants have been offered plots and accepted.

  **12. Biodiversity policy and consider an action plan.**

 Clerk is looking for a way to do the biodiversity audit required.

 **13. Flooding meeting.**

See Shropshire Councillor’s report.

 **14. Jubilee Tree.**

 A new tree needs planting. Councillors Lowe and Jones volunteered.

 **15. Correspondence.**

 **a.** training session composting. Noted and added to Facebook community page.

 b. MMCLT Stepping Stones event. Noted.

 **16. Item at Chair’s discretion.**

 **17. Date of next scheduled meeting Thursday 14th March 2024.**

The meeting was declared closed at 9pm.